



Shaping Tomorrow's  
Built Environment Today

1791 Tullie Circle, NE · Atlanta, Georgia 30329-2305 · Phone: 404.636.8400 · Fax: 404.321.5478 · [www.ashrae.org](http://www.ashrae.org)

*Agenda*  
ASHRAE 2020 Annual Conference  
**TC 1.6 Terminology**

Orlando, FL

TC 1.6: Monday Feb 3, 2020 8-11 AM

**ASHRAE TC 1.6 Main Meeting**

1. **Call to Order**
2. **Start Electronic RPM Meeting – TBD if Required**
3. **Welcome – Introductions of Guests**
4. **Roll Call**
5. **Ethics Review**
6. **Review of Agenda**
7. **Approval of Minutes from:**
  - a. Kansas City, MO June 2019 (Found on TC 1.6 Basecamp)
8. **Chair's Report:**
  - a. TC Breakfast Update
  - b. How to join TC 1.6
  - c. Review of Positions. 2020 Open positions
9. **Vice-Chair's Report – Cameron**
10. **Terminology Updates – Process to update online version**
11. **ASHRAE & NIST**
12. **Review ASHRAE TERMINOLGY Website:**
  - a. <https://www.ashrae.org/resources--publications/free-resources/ashrae-terminology>
13. **Secretary Report**
14. **Subcommittee Reports:**
  - a. ASHRAE Working File and Terminology Online Update - Hallstrom
  - b. Handbook – Bruce
  - c. Standards – Roger – Efforts to change Stds Development
  - d. Program - Future Meetings Plans
  - e. Web Page, BaseCamp 3 Sites (Main committee, working file and SME sites) – Rex Camit
  - f. Research – Jaap
  - g. Rational SI-IP Units Spreadsheet Project – Birol
15. **Liaison Reports**



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- a. MTG: ACH – Roger
- b. IIR input to harmonize with ASHRAE – Art
  - i. Terms discussion starting with cooling

**16. Old Business:**

**17. New Business**

**18. Confirm 2019-20 roster committee membership – BH**

**19. Next Meeting Times:**

Year	Winter Meeting	Annual Meeting
2020		June 27-July 1 – Austin, TX
2021	Jan 23-27 – Chicago, IL	June 26-30 – Phoenix, AZ
2022	Jan 29-Feb 2 – Las Vegas, NV	June 25-29 – Toronto, ON

**20. Adjourn**